

**BOROUGH OF OLD TAPPAN  
MAYOR AND COUNCIL REGULAR  
AND REORGANIZATION MEETING  
TUESDAY, JANUARY 3, 2017  
FIRST HALF**

**REGULAR MEETING**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**MEETING CALLED TO ORDER:           7:00 PM**

|                   |                                |         |
|-------------------|--------------------------------|---------|
| <b>ROLL CALL:</b> | Mayor John Kramer              | Present |
|                   | Councilman Ronald Binaghi, Jr. | Present |
|                   | Councilman Guy Carnazza        | Present |
|                   | Councilman Victor Cioce        | Present |
|                   | Councilman Thomas Gallagher    | Present |
|                   | Councilwoman Anna Haverilla    | Present |
|                   | Councilman Matthew Nalbandian  | Present |

Also Present:                   Borough Clerk Jean M. Donch  
                                      Borough Attorney Allen Bell

**SALUTE TO THE FLAG**

**PRAYER** - Councilman Ronald Binaghi, Jr.

**PUBLIC'S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public - Councilman Binaghi

Second – Councilwoman Haverilla

Discussion - None

On voice vote, all in favor, none opposed, the motion carried

No Public Comment

Motion to close the meeting to the public - Councilman Cioce

Second - Councilman Binaghi

Discussion - None

On voice vote, all in favor, none opposed, the motion carried

## **PROCLAMATIONS**

### **Volunteers of the Year Award – Local Assistance Board**

Mayor Kramer read the proclamation honoring the Local Assistance Board for their exceptional service and dedication to the Borough.

### **Volunteer of the Year Award**

Mayor Kramer read the proclamation honoring Daniel Morro for his 19 years of service to the Borough.

### **Joseph G. Hliboki**

Mayor Kramer read a memorial proclamation honoring Joseph G. Hliboki for his dedication and service to the Borough

### **Old Tappan School Choice Week**

Mayor Kramer read the proclamation recognizing January 22 – 28, 2017 as Old Tappan School Choice Week

## **PRESENTATION OF CERTIFICATES OF APPRECIATION FOR SERVICE TO THE BOROUGH**

Mayor Kramer read a certificate of appreciation and names of recipients in appreciation for service to the Borough.

(See annexed list)

## **STAFF APPOINTMENT**

**Andrew Heimbuch – DPW Laborer**

Councilman Binaghi commented that the position of DPW Laborer was advertised and over 20 applicants applied. Four applicants were interviewed by the committee.

Motion to recommend Andrew Heimbuch – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

|           |                        |     |
|-----------|------------------------|-----|
| Roll Call | Councilman Binaghi     | Yes |
|           | Councilman Carnazza    | Yes |
|           | Councilman Cioce       | Yes |
|           | Councilman Gallagher   | Yes |
|           | Councilwoman Haverilla | Yes |
|           | Councilman Nalbandian  | Yes |

### **CONSENT RESOLUTION**

Councilman Nalbandian read the Consent Resolution

Second – Councilman Cioce

Discussion – None

|           |                        |     |
|-----------|------------------------|-----|
| Roll Call | Councilman Binaghi     | Yes |
|           | Councilman Carnazza    | Yes |
|           | Councilman Cioce       | Yes |
|           | Councilman Gallagher   | Yes |
|           | Councilwoman Haverilla | Yes |
|           | Councilman Nalbandian  | Yes |

Resolution Adopted (see page 12)

### **ACTION ON MINUTES**

#### **Minutes to be Approved**

Councilman Nalbandian made a motion to approve the following minutes:

- Closed Meeting, December 5, 2016
- Special & Executive Meetings, December 5, 2016
- Closed Meeting, December 19, 2016
- Special Meeting, December 19, 2016

Second – Councilwoman Haverilla

Discussion – Councilman Cioce abstained on both December 19, 2016 meeting minutes

|            |                        |     |
|------------|------------------------|-----|
| Roll Call: | Councilman Binaghi     | Yes |
|            | Councilman Carnazza    | Yes |
|            | Councilman Cioce       | Yes |
|            | Councilman Gallagher   | Yes |
|            | Councilwoman Haverilla | Yes |
|            | Councilman Nalbandian  | Yes |

**COUNCIL COMMITTEE REPORTS**

**COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY**

Councilman Cioce thanked everyone who attended this evening. He has served on the Council for 15 years and has been happy to work with the Mayor and Council. Councilman Cioce reviewed his liaison committees. The library offers many services everyone should visit. Municipal Alliance activities include DARE and fund raising. The Environmental Commission and Green Team work well together with their personified group of volunteers. Councilman Cioce congratulated Councilman Nalbandian and Councilman Gallagher on their re-election.

**COUNCILMAN CARNAZZA – RECREATION / GOLF / HEALTH**

This is Councilman Carnazza’s 17<sup>th</sup> year of service to the community. He thanked the Golf Commission, especially Dan Morro, the Recreation Commission, it’s Chairman Al Harnisch and Recreation Director, Gloria Wiesner and the Board of Health volunteers. Councilman Carnazza thanked the DPW crew, the Police Department and Chief Shine, the Fire Department and volunteers, the Borough Administrator, Borough Clerk and Chief Financial Officer. He is happy to work with the Mayor and his Council members. Councilman Carnazza thanked Santa Claus and Mrs. Claus for a great holiday season. He wished everyone a happy and healthy new year.

**COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS**

Councilwoman Haverilla stated that it is an honor to be Police Commissioner. She spoke highly of the Police Department and their accomplishments above and beyond in 2016. The Local Assistance Board is a group of volunteers that assist seniors and the disabled; she thanked them immensely for their work. The Local Assistance Board and Senior Advisory Board are responsible for holding Lunch & Learns with guest speakers. Councilwoman Haverilla thanked David Northrop for his effort and dedication with the Lunch & Learn and Seniors Committee. Councilwoman Haverilla worked on the Stigma Free initiative which is dedicated to raising awareness. The Woman’s Club set up a Stigma Free Committee within their club. Councilwoman Haverilla thanked the Borough staff,

Borough Administrator, Chief Financial Officer and Borough Clerk. She congratulated Councilman Nalbandian and Councilman Binaghi for their reelection and wished everyone a Happy New Year.

#### **COUNCILMAN BINAGHI – FIRE / DPW / FIRST AID**

Councilman Binaghi has been a member and liaison to the Fire Department for 40 years. He is proud to serve with them. Recently they received a new ladder truck, after a lot of discussion to purchase it. We want to provide them with the best equipment we can. As liaison to the DPW, the Superintendent and his crew do a great job and we are thankful to the entire crew. Newly appointed Andrew Heimbuch has been welcomed as a DPW Laborer. The First Aid Corps depends on donations; please consider joining the Corps or making a donation. Your consideration would be appreciated. Councilman Binaghi thanked Mayor Kramer for his leadership this past year. He thanked his wife and loves his work. Years ago he worked with Ed Gallagher on the budget process; he thanked Councilman Thomas Gallagher and his colleagues and hopes this year's budget process goes well.

#### **COUNCILMAN GALLAGHER – PLANNING / ARTS & ENTERTAINMENT / TECHNOLOGY**

Councilman Gallagher thanked Mayor Kramer and his fellow Councilmembers, Borough Administrator, Borough Clerk, and the Chief Financial Officer for their help and support. He thanked all those involved with his first challenge, the Historical Committee, and Mayor Kramer for his involvement. Arts & Entertainment – Councilman Gallagher thanked all those who helped put together the Concerts in the Park and other activities. He thanked the Borough Administrator for his assistance in getting a sign and lighting installed at Oakes Park. Councilman Gallagher thanked the members of the Planning Board, Borough Engineer Thomas Skrable and Land Use Administrator Robike Noll for their assistance in completing the Master Plan review in 2016.

#### **COUNCILMAN NALBANDIAN – FINANCE / EDUCATION / ADMINISTRATION**

Councilman Nalbandian commented that it was an honor to serve as Council President this past year. He congratulated Mayor Kramer for his successful first year. Councilman Nalbandian congratulated Councilman Cioce and Councilman Gallagher on their reelection. He thanked the Finance Committee, Borough Administrator, Borough Clerk and Chief Financial Officer for their hard work and dedication to Old Tappan. He complimented the Borough Staff on how they handle Borough residents. Councilman Nalbandian thanked the School Board and his fellow Councilmembers. He thanked his wife, Nina and his two daughters for their support. Councilman Nalbandian wished everyone a Happy New Year.

#### **MAYOR'S COMMENTS**

Mayor Kramer noted that former Mayor Polce is in attendance and welcomed him. He reviewed his very busy first year as Mayor. He thanked his six dedicated Council members. Mayor Kramer thanked the Borough Administrator, Borough Clerk, Chief Financial Officer and the Borough

Auditor. He thanked all the volunteers, members of the Golf Commission and DPW crew who have been part of making his first year a pleasure. Mayor Kramer thanked his wife Carol for her continuous support and wished everyone a Happy New Year.

**OLD BUSINESS** -None

**NEW BUSINESS** - None

**PUBLIC'S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public by Councilman Carnazza

Second – Councilwoman Haverilla

Discussion - None

On voice vote, all in favor, none opposed, the motion carried

No Public Comment

Motion to close the meeting to the public by Councilwoman Haverilla

Second – Councilman Nalbandian

Discussion - None

On voice vote, all in favor, none opposed, the motion carried

Motion to adjourn by Councilman Cioce

Second - Councilman Nalbandian

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Reviewed and approved:

Sylvia Kokowski, Recording Secretary

Jean M. Donch  
Borough Clerk

cc: Mayor and Council  
Allen Bell, Esq.

Date Approved: January 17, 2017