

Borough of Westwood
Solicitation of Quotes
On Behalf of
The Pascack Valley Cooperative Pricing System
#107-PVCPS

The Borough of Westwood has submitted a Shared Services grant application to the State of New Jersey, Department of Community Affairs, for the purpose of conducting a study of the Public Works Departments for Emerson, Hillsdale, Montvale, Old Tappan, Oradell, Park Ridge, River Vale, Washington Township, Westwood and Woodcliff Lake.

On behalf of these municipalities, the Borough is soliciting proposals from qualified individuals, consultants or management firms to:

1. Review the activities and services of the Public Works Departments.
2. Document existing shared services.
3. Identify opportunities to share equipment.
4. Investigate opportunities to share or lend personnel for specialized tasks.
5. Identify opportunities to jointly bid for services.
6. Identify opportunities to jointly bid or purchase equipment and material.
7. Make other recommendations based on interviews and observations.

The initial budget for this study is \$20,000. All interested parties must submit a proposal by Friday, May 23rd at 4:00 p.m. Proposals should be submitted to:

Robert S. Hoffmann
Borough Administrator
Borough of Westwood
101 Washington Avenue
Westwood, New Jersey 07675
Fax #201-664-0425

Bidders must not submit proposals with qualifying conditions or provisions.

The Borough reserves the right to waive any defects or informalities in any proposal or to accept the proposal that, in its judgment, best serves the interests of the Borough.

The Borough of Westwood, in accordance with Title VI Civil Rights Act of 1964, 78 Statute 252 U.S.C. and 49 C.F.R., Part 21, issued pursuant to such Act, will afford minority business enterprises full opportunity to submit in response to this invitation and will not discriminate against any bidder on the grounds of race, color or natural origin in the contract award.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. N.J.A.C. 17:27.