

**FROM THE BOROUGH CLERKS OFFICE
CIVIL RIGHTS RESOLUTION**

A RESOLUTION TO AFFIRM THE BOROUGH OF OLD TAPPAN'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, AND PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS, AND VOLUNTEERS.

WHEREAS, it is the policy of the Borough of Old Tappan to treat public, employees, prospective employees, appointees, volunteers, and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with disability Act, and the Conscientious Employee Protection Act.

Whereas the governing body of the Borough of Old Tappan has determined that certain procedures need to be established to accomplish this policy

NOW THEREFORE BE IT ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF OLD TAPPAN THAT:

SECTION 1: No official, employee, appointee, or volunteer of the Borough of old Tappan, by whatever title known, or any entity that is in any way part of the Borough of Old Tappan shall engage directly or indirectly in any act including the failure to act that constitutes discrimination, harassment, or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Borough of Old Tappan's business or using the facilities or property of the Borough of Old Tappan.

SECTION 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Old Tappan to provide services that otherwise could be performed by the Borough of Old Tappan.

SECTION 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State Laws concerning discrimination, harassment and civil rights.

SECTION 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

SECTION 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

SECTION 6: The Administrator shall establish written procedures that require all officials, employees, and volunteers of the Borough of Old Tappan as well as all other entities subject to

this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

SECTION 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

SECTION 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Old Tappan. This communication shall include the statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall be posted on the Borough's web site.

INTRODUCED BY : Councilman Ronald Binaghi, Jr.

SECONDED BY : Councilman John Kramer

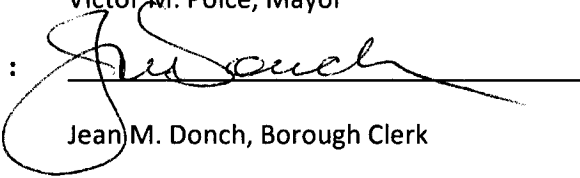
ROLL CALL : Councilman Binaghi - Aye Councilwoman Haverilla - Aye
Councilman Carnazza - Aye Councilman Kramer - Aye
Councilman Cioce - Aye Councilman Nalbandian - Absent

APPROVED :



Victor M. Polce, Mayor

ATTEST :



Jean M. Donch, Borough Clerk

DATED : April 7, 2014