

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
MARCH 6, 2017**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

SALUTE TO THE FLAG

STAFF APPOINTMENT

William Collins – DPW Laborer

Motion to accept the Mayor’s recommendation – Councilman Binaghi

Second – Councilman Carnazza

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

OLD BUSINESS

Glen Pfeiffer – Fire Department Ordinance Amendment Request

Glen Pfeiffer and James Butler, President, Old Tappan Fire Department were present to request that the Mayor and Council amend the Fire Department ordinance to match the state regulations of fire calls and drills. The Fire Department will then in turn amend their by-laws to reflect the same thing. The Council agreed to the request.

CONSENT RESOLUTION

Councilman Binaghi read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – Councilwoman Haverilla asked to table Interlocal Services Agreement – Dispatch Services. Councilman Cioce and Councilman Gallagher abstained on Certification of LOSAP Lists. Councilman Nalbandian abstained on Approve Rights-of-Way Use – Cross River Fiber.

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Cioce	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

NEW BUSINESS

Library Budget

Susan Meeske, Natalie Wong, Michelle Maryott and Brett Kuehner were present representing the Library Board. Councilman Nalbandian reported that after the 2015 audit review questions arose and that is why they were asked to attend this meeting. Review of audit findings was discussed. Susan Meeske could not provide an answer at this time until she receives a return call from the library auditor. Councilman Nalbandian asked that the library board provide their audit prior to the beginning of budget meetings.

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Cioce

Second – Councilman Nalbandian

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Nalbandian

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Gallagher

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Present
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
 Borough Attorney Allen Bell

ENGINEER’S REPORT

Borough Engineer, Thomas Skrable reported as follows:

Road Program – prioritizing the list of roads for this year. The good news is that more DOT funds are available. D & L projects – Russell Avenue improvements will begin in the spring.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN CIOCE – ENVIRONMENTAL / LIBRARY

The Environmental Commission has proposed an invasive species (bamboo) ordinance. Councilman Cioce will review the ordinance for consideration. Family Camp Night will include the Girl Scouts and Boy Scouts. Councilman Cioce will inform the Environmental Commission of information he has obtained pertaining to anti-idling signs within the Borough.

COUNCILMAN CARNAZZA – RECREATION / GOLF / HEALTH

No report.

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

Complimentary letters were received for 2 police officers. Officer Weaver is working on a fundraiser 5K run to include the Police Department, Fire Department and First Aid Corps. A route needs to be determined. Tentative date is the morning of Town Day in September. Northern Valley Coalition is sponsoring Valleys Got Talent to be held on March 18th. The Junior Police Academy held its first class on March 1st, 23 cadets attended.

COUNCILMAN NALBANDIAN – FINANCE/ EDUCATION / ADMINISTRATION

The School Board has scheduled a Save Your Teen Driving Event on April 4th. The Finance Department has completed their budget meetings, which went well. Councilman Nalbandian thanked CFO Becky Overgaard, Administrator Patrick O'Brien and Auditor Jeff Bliss.

COUNCILMAN GALLAGHER - PLANNING /ARTS & ENTERTAINMENT / FIRST AID

Summer Concerts in the Park are booked for July and August. The Planning Board meeting for Wednesday has been cancelled. The Historical Committee met last Tuesday to discuss 2017 plans. First Aid had 21 calls for assistance in February. They did some training with the Fire Department. There are three new New Jersey certified EMT's on board. Two more are enrolled in EMT classes. Three drivers are in training; six members signed up for training on safely operating emergency vehicles.

COUNCILMAN BINAGHI – FIRE / DPW

The DPW added William Collins to its crew this evening. The DPW are working on getting the fields in order for the season. The Fire Department ladder truck is for sale. Daylight savings time begins this weekend. Set your clocks ahead and test your smoke detector batteries. The Pinewood Derby will be held on Sunday.

Borough Attorney Allen Bell requested a special closed session meeting to be held on Monday, March 13th at 6:00 p.m.

Motion to adjourn – Councilman Gallagher

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: March 20, 2017