

**BOROUGH OF OLD TAPPAN
MAYOR & COUNCIL SPECIAL & EXECUTIVE MEETING
SEPTEMBER 5, 2017**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

SPECIAL MEETING

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Absent
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk Jean M. Donch
 Borough Attorney Allen Bell

SALUTE TO THE FLAG

APPOINTMENT OF POLICE LIEUTENANT

Joseph Tracy

Councilwoman Haverilla read the resolution appointing Joseph Tracy to Police Lieutenant.

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 6)

Oath of Office Administered by Mayor John M. Kramer

Mayor Kramer administered the Oath of Office to Joseph Tracy – Police Lieutenant.

STAFF APPOINTMENT

Shawn Pospisil – DPW

Councilman Binaghi read the resolution appointing Shawn Pospisil to a position with the Department of Public Works.

Second – Councilman Nalbandian

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 7)

CONSENT RESOLUTION

Councilman Binaghi read the Consent Resolution

Second – Councilwoman Haverilla

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilwoman Haverilla	Yes
	Councilman Nalbandian	Yes

Resolution Adopted (see page 8)

NEW BUSINESS - None

OLD BUSINESS – None

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Nalbandian

Discussion – None

No Public Comment

Motion to close Special Meeting to the public – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, the motion carried.

EXECUTIVE MEETING

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MEETING CALLED TO ORDER

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman Guy Carnazza	Present
	Councilman Victor Cioce	Absent
	Councilman Thomas Gallagher	Present
	Councilwoman Haverilla	Present
	Councilman Matthew Nalbandian	Present

Also Present: Borough Clerk, Jean M. Donch
 Borough Attorney Allen Bell

ENGINEER’S REPORT

Borough Engineer Thomas Skrable reported as follows:

71 Haring Drive Seepage Pit – house was re-built due to a fire. The ordinance was modified pertaining to installation of seepage pits which is based on net increase in impervious coverage. The homeowner feels he should not have to install one because he did not have one before. Councilman Nalbandian recommended obtaining the square footage of the home prior to making a decision on the seepage pit. Thomas Skrable will gather that information and report back at next meeting.

Co-Operative Paving – D & L Paving agreed to begin work the first week in October. Thomas Skrable asked that the Borough Attorney write a letter to D & L Paving solidifying the start date which is important for paving this time of the year.

Update - Alfonso Ferrara, 1029 Washington Avenue was to submit a plan to him pertaining to his berm issue with a neighbor. The plan has not been received. Mr. Ferrara is seeking issuance of his Certificate of Occupancy. Thomas Skrable will send a letter to Mr. Ferrara requesting his proposed plan be provided within 30 days.

COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE

COUNCILMAN CARNAZZA – RECREATION / GOLF / HEALTH

Town Day is Saturday, September 9th. We received a lot of donations; there will be a stage and a band. Fireworks display in the evening. It should turn out to be a great day.

COUNCILWOMAN HAVERILLA – POLICE / SAFETY / SENIORS

Councilwoman Haverilla read a letter of accommodation received by Police Chief Shine for 2 officers who saved a woman's life by administering narkan.

The Band Festival is scheduled for September 16th.

COUNCILMAN NALBANDIAN – FINANCE/ EDUCATION / ADMINISTRATION

School is in session; drive carefully.

COUNCILMAN GALLAGHER – PLANNING / ARTS & ENTERTAINMENT / FIRST AID

We had a successful Summer Concert Series; Councilman Gallagher thanked Janet Manning and the committee for their efforts in booking the bands. The Historical Committee is in search of a Borough Historian. The Planning Board will hear an application next Wednesday. Councilman Gallagher read the First Aid Corps' July report.

COUNCILMAN BINAGHI – FIRE / DPW

The DPW is preparing for Town Day. Their new employee, Shawn Pospisil, begins his position with the DPW tomorrow. The Fire Department Inspection Dinner is Friday, October 6th.

MAYORS COMMENTS

Mayor Kramer announced that today is Councilwoman Haverilla's birthday.

Motion to adjourn – Councilman Gallagher

Second – Councilman Nalbandian

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council
Allen Bell, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: September 18, 2017