

**BOROUGH OF OLD TAPPAN**  
**MAYOR & COUNCIL REGULAR & EXECUTIVE MEETING**  
**October 5, 2020**

In compliance with the Open Public Meeting Law, notice of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

**REGULAR MEETING**

**MEETING CALLED TO ORDER:** 7:30 p.m.

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman William Boyce	Present
	Councilman Guy Carnazza	Present
	Councilman Thomas Gallagher	Present
	Councilman Matthew Nalbandian	Present
	Councilman Jin Yhu	Present

Also Present: Borough Attorney Brian Giblin  
Borough Clerk, Jean M. Donch, RMC

**SALUTE TO THE FLAG**

**CONSENT RESOLUTION**

Councilman Gallagher read the Consent Resolution

Second – Councilman Binaghi

Discussion – Councilman Nalbandian inquired about Change Order #1 – 2020 Road Paving Program, commenting on some items being reduced and some being increased.

CFO Becky Overgaard provided an explanation.

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

## **OLD BUSINESS**

Councilman Gallagher asked for an update on the sale of Engine 62.

Councilman Carnazza provided a current update from interested parties and will follow up.

## **NEW BUSINESS**

None

## **PUBLIC'S OPPORTUNITY TO SPEAK**

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

No Public Comment

Motion to close meeting to the public – Councilman Carnazza

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Motion to adjourn Special Meeting – Councilman Binaghi

Second – Councilman Carnazza

On voice vote, all in favor, the motion carried.

## **EXECUTIVE MEETING**

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## **MEETING CALLED TO ORDER**

<b>ROLL CALL:</b>	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman William Boyce	Present
	Councilman Guy Carnazza	Present
	Councilman Thomas Gallagher	Present
	Councilman Matthew Nalbandian	Present
	Councilman Jin Yhu	Present

Also Present: Borough Attorney Brian Giblin  
Borough Clerk, Jean M. Donch, RMC

### **FIRST AID CORPS INSTALLATION DINNER**

Councilman Gallagher reported that the dinner will be held in the room upstairs in the Firehouse. Social distancing will be practiced. The First Aid Corps has asked if beer and wine can be served. Discussion ensued on the request and insurance requirements.

Motion to approve the request and the consumption of alcoholic beverages – Councilman Carnazza

Second – Councilman Gallagher

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

### **ENGINEER'S REPORT**

Borough Engineer Thomas Skrable was absent.

Councilman Nalbandian read the engineer's email report.

### **12 Grant Avenue – Request to Encroach on Sanitary Sewer Easement**

The Borough Engineer has no issue with the driveway on the easement as long as the Borough is not responsible for it. He suggested obtaining a new easement agreement and have the Borough Attorney review it.

2020 Paving Program – punch list items remain

DeWolf Road / Howard Drive – punch list items remain

## **COUNCIL COMMITTEE REPORTS AND REVIEW OF CORRESPONDENCE**

### **COUNCILMAN YHU – SCHOOLS / SENIORS**

The Board of Education continues with their hybrid learning. The Board President is up for reelection. Library – most patrons have been seniors. Seniors – line dancing is available at Stone Point Park. Community Development – the Fire Department and First Aid Corps are still planning on running a Halloween Drive-by – looking for candy donations. Social Services thanks Stokes Farm and the Community Garden for donations to the pantry.

### **COUNCILMAN CARNAZZA – RECREATION / HEALTH**

The Recreation Commission meets tomorrow evening. No report for the Board of Health until their next meeting.

### **COUNCILMAN NALBANDIAN – DPW / CONSTRUCTION**

DPW – the Superintendent would like to amend the Overnight Parking Ordinance to add to it no parking on snow covered streets overnight. The Borough Attorney recommended adding definition of the quantity of snow.

### **COUNCILMAN BOYCE – GOLF / PLANNING BOARD / ENVIRONMENTAL**

Golf Course – the Superintendent installed 22 tons of sand to the bunkers and another 22 tons to be added tomorrow. He plans on repairing lights with the balance in his budget. The Environmental Commission has plans to continue to discuss deer culling. There have been accidents and endangerment to plants. Hooked on Fishing will be held October 17<sup>th</sup>; looking for volunteers to assist. They discussed a possible new location on Chestnut Street for an additional Community Garden.

There is a Green Infrastructure Storm Water Management seminar available; Councilman Boyce suggests that both the DPW and Golf Course Superintendents attend. Planning Board meets October 14<sup>th</sup>. The Environmental Commission would like to see an electronic newsletter. The Borough Administrator reported that the last update was electronic.

The first Boy Scout meeting was held at the Old Tappan Firehouse.

### **COUNCILMAN BINAGHI – POLICE / AFFORDABLE HOUSING**

Police Chief reports that he anticipates an injured officer to be back on duty November 1<sup>st</sup>. Another officer will be out beginning October 23<sup>rd</sup> for approximately 4 – 6 months; the injury was not work related. The Police Chief held a department meeting last week.

Will move forward with a new CAD record system by mid-November. He is working on policies including vacation and promotional processes. The Police Chief will have new GPS systems installed in all police cars. He presented his recommendations for a policy on sick leave for Mayor and Council consideration which were discussed.

Motion to approve the Police Chief's policy on sick leave – Councilman Binaghi

Second – Councilman Nalbandian

Discussion – None

Roll Call:	Councilman Binaghi	Yes
	Councilman Boyce	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Nalbandian	Yes
	Councilman Yhu	Yes

**COUNCILMAN GALLAGHER – FINANCE / FIRE / FIRST AID**

Fire Department - We have potential problems with Engine 64 that need to be addressed. Brief discussion ensued.

**MAYOR'S COMMENTS** - None

Motion to adjourn – Councilman Binaghi

Second – Councilman Boyce

On voice vote, all in favor, the motion carried.

Respectfully submitted,

Sylvia Kokowski, Recording Secretary

cc: Mayor and Council  
Brian Giblin, Borough Attorney

Reviewed and approved:

By: Jean M. Donch, Borough Clerk

Date Approved: October 19, 2020