

**BOROUGH OF OLD TAPPAN
MAYOR AND COUNCIL REGULAR MEETING
July 17, 2023**

In compliance with the Open Public Meeting Law, notification of this meeting has been sent to our official newspapers and other publications circulated in the Borough of Old Tappan, and notice posted on the bulletin board at Borough Hall.

Please note fire exits located at the main entrance to the Council Chambers and in the rear of the Council Chambers.

MEETING CALLED TO ORDER: 7:30 p.m.

ROLL CALL:	Mayor John Kramer	Present
	Councilman Ronald Binaghi, Jr.	Present
	Councilman William Boyce	Absent
	Councilman Guy Carnazza	Present
	Councilman Thomas Gallagher	Present
	Councilman Cort Gwon	Present
	Councilman Jin Yhu	Present

Also Present:	Borough Clerk Jean M. Donch
	Borough Attorney Brian Giblin

SALUTE TO THE FLAG

PRAYER – Councilman Binaghi

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Yhu

Discussion – Jack and Kathy Sheridan, 71 Mavis Road, explained that they have an issue with the fence separating their property from the golf course and the lack of response from the Borough regarding this issue. A few years ago, Mrs. Sheridan notified the Borough about a tree that fell on the chain link fence bordering the shed on the golf course. She spoke to both the DPW and golf course about this and no one ever got back to her. There is also a split rail fence that is in disrepair for over a year now that she has left messages about. After speaking with the Borough Administrator about the status of the split rail fence she was informed that it would be replaced with a chain link fence. They are not happy with this plan. Aesthetically they would prefer it to be replaced with another split rail fence which they have offered to pay for. They are very disappointed with the lack of response from the town.

Mayor Kramer, after speaking with Mrs. Sheridan this morning, asked her to come to tonight’s

meeting. He also went over to the area and inspected the fence and where the tree fell.

Councilman Carnazza explained that he, along with Councilman Boyce, inspected the area a few months ago. Councilman Boyce was going to get pricing on different types of fencing so that the Mayor and Council could discuss what they want to go with. Since Councilman Boyce is not here tonight so this will need to be discussed at the next meeting.

Mrs. Haverilla explained that the plan is to install a black chain link fence all the way across so that it is uniform. There are people who are coming on to the golf course property so they would rather have the area closed off for security purposes. The DPW Superintendent feels more comfortable replacing with the chain link because the wood keeps rotting and constantly needs to be repaired. There is also a future plan to continue the fence on the other side.

Councilman Carnazza will get quotes on fencing and will report back to the Mayor and Council.

Mr. Sheridan explained that he has another issue. The end of Mavis Road is extremely dangerous because of the hill and no stop sign. When the landscapers are parked in that area it gets worse.

Fred Hoehn explained that he is a current non-resident member of the golf course but due to health reasons is no longer able to play so he would like to transfer his membership to his brother-in-law or receive a refund if that is not possible.

Mrs. Haverilla explained that the golf course management company feels that transferring a membership to someone else is a bad precedent to start. They would prefer to pro-rate and give a refund.

Councilman Gallagher does not understand why we can't transfer that membership especially when there is a medical issue involved. We can just put a note in the file explaining everything. We would not be setting a precedent, we would be doing the right thing.

Councilman Gallagher made a motion to approve the golf course membership transfer request

Second - Councilman Carnazza

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

Mrs. Haverilla explained that other golf course members, a husband and wife, have requested a pro-rated reimbursement because they have had to move to Virginia. The Golf Committee is in favor of the reimbursement.

Councilman Gallagher made a motion to deny the pro-rated reimbursement request

Second - Councilman Carnazza

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	No

Motion to close the meeting to the public – Councilman Binaghi

Second – Councilman Yhu

On voice vote, all in favor, none opposed, the motion carried.

STAFF APPOINTMENTS

Construction Official - Robert Rusch - 4 Year Reappointment

Motion to accept the appointment – Councilman Gallagher

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

Building Inspector - Robert Rusch - 4 Year Reappointment

Motion to accept the appointment – Councilman Gallagher

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes

Councilman Yhu Yes

Fire Sub-Code Official - Alan Silverman - 2 Year Reappointment

Motion to accept the appointment – Councilman Gallagher

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

PUBLIC HEARING

Ordinance 1232-23 – Capital Ordinance - Fencing – Resolution of Adoption

Councilman Binaghi described the ordinance and made a motion to open the meeting to the public.

Second – Councilman Carnazza

No Public Comment

Motion to close the meeting to the public – Councilman Gallagher

Second – Councilman Binaghi

Discussion – None

On voice vote, all in favor, the motion carried.

Councilman Binaghi read the resolution

Second – Councilman Yhu

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

CONSENT RESOLUTION

Councilman Gallagher read the Consent Resolution

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

ENGINEER'S REPORT

Mr. Skrable explained that the 2023 paving program is scheduled to start next Monday, July 24th and listed the streets that are being paved along with the golf course and First Aid Corps parking lots. The contractor has said that they will complete the project in 2 weeks. The residents will be notified.

Councilman Gallagher asked what the First Aid Corps will owe the Borough for the paving.

Mr. Skrable will send the cost breakdown to the Borough Administrator.

Mayor Kramer asked for an update on the Perry Street drainage project.

Mr. Skrable explained that the project is coming to an end. He reached out to the affected property owners to get their punch lists but made it clear that their list is not necessarily going to be the same as what the Borough's is. There are some things that the residents will have to petition the Mayor and Council for separately. He explained what the major issues are with the contractor and what is being done to resolve them. We will be getting an as-built drawing to use a tool during discussions with the contractor. It will also help if there are any issues with the DOT's final approval for payment. His main goal is to protect the Borough.

Mayor Kramer asked about the drainage on Fred Street.

Mr. Skrable explained that they are not in the easement so the pipe is going to go as planned. The design is close to done and will go to DOT in August so we can bid it in the fall.

Mrs. Haverilla asked for an update on the Haring Drive footpath project.

Mr. Skrable explained that the Haring Drive footpath project is proceeding but the contractor is really struggling with the current weather pattern.

COUNCIL COMMITTEE REPORTS

COUNCILMAN BINAGHI – GRANTS/HISTORICAL

The Historical Committee met and the plan is to have a table at Town Day. Karen Goddard puts a lot of hard work into the committee.

COUNCILMAN GWON - RECREATION/LIBRARY/SCHOOLS

The Library Board reports that attendance and circulation continue to increase. The operating budget and payroll are in line. There are a few capital projects that they would like to push to next year.

The pickle ball courts project continues. The weather is complicating matters. There is a new head of soccer who comes with a lot of experience.

The local Board of Education will be approving a resolution to enter into a shared services agreement with the Borough for a SLEO III officer for the schools. We will be charging them an administrative fee equal to what we charge the high school for this service.

COUNCILMAN YHU – DPW/SENIORS/FIRST AID

The Senior Committee would like to be involved in Town Day this year. He would like to look into transporting the seniors from the Senior Center to Stone Point Park. He will report back next month on that.

The First Aid Corps officers will be holding a meeting with their attorney to discuss the future of the Corps that includes the possibility of creating a daytime paid crew. To fund this idea, we could potentially do soft billing through the patient's insurance companies. The patients would never see a bill. Many other towns are doing this.

The Corps would also like to revamp their LOSAP system. He received a draft of what they are looking to do. They will be meeting with the Borough Administrator first to go over the changes and then present it to the Mayor and Council. The Fire Department will be doing this as well.

The DPW Committee interviewed 3 candidates for the open position and will be deciding soon. It should be on the next meeting for appointment. Read the June 2023 DPW activity report.

Councilman Gwon gave the name of a former resident who runs a transportation company that might be able to help out with the seniors on Town Day.

COUNCILMAN CARNAZZA – POLICE/ADMINISTRATION/HEALTH

Read the June 2023 Police Department activity report.

COUNCILMAN GALLAGHER – FINANCE/CONSTRUCTION/ENVIRONMENTAL

The Environmental Commission continues to work on the tree ordinance. The Borough Attorney

has reviewed it and sent his suggestions.

The Construction Official is working on a lead paint ordinance with the Borough Attorney.

MAYOR'S COMMENTS

Received an email from a resident who is concerned with the crosswalks, stop signs, speed limit reduction and several other items. He has been in contact with the resident and Police Chief who went and spoke with her. This is all due to the bicycle accident that recently occurred.

One issue that came up during the Police Chief's meeting was sight obstructions at the intersections. He has since met with the Borough Administrator and Construction Official to discuss what can be done. Notices have been sent out and we have gotten some responses.

ACTION ON MINUTES

Councilman Gallagher made a motion to approve the following minutes:

- Regular Meeting, June 20, 2023

Second – Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Abstain
	Councilman Gallagher	Abstain
	Councilman Gwon	Yes
	Councilman Yhu	Yes

OLD BUSINESS

None

NEW BUSINESS

NVPAL Northern Valley Eagles Cheerleaders - Fire Usage Waiver Request

Councilman Gwon explained that the cheerleaders use Stone Point Park for their practices. This is an annual request.

Councilman Gallagher made a motion to waive the fee

Second - Councilman Binaghi

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

Enclave Generator Permit Applications

Mr. Giblin explained that individual unit owners have been requesting permits to install generators. They do not have a right to do this because they are not the property owners, the Homeowner's Association is. This was also a site plan application that was approved by the Planning Board. His advice is to tell them that they have to go back to the Planning Board and get an amended site plan approved.

Ordinance 1235-23 – Amend Capital Ordinance 1230-23 – Resolution of Introduction

Councilman Gallagher read the resolution

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

Ordinance 1236-23 – Capital Ordinance - Oakes Park Community Building – Resolution of Introduction

Councilman Binaghi read the resolution

Second – Councilman Yhu

Discussion – None

Roll Call	Councilman Binaghi	Yes
	Councilman Carnazza	Yes
	Councilman Gallagher	Yes
	Councilman Gwon	Yes
	Councilman Yhu	Yes

PUBLIC'S OPPORTUNITY TO SPEAK

Motion to open the meeting to the public – Councilman Carnazza

Second – Councilman Yhu

Discussion – None

On voice vote, all in favor, none opposed, the motion carried.

Motion to close the meeting to the public – Councilman Gallagher

Second – Councilman Yhu

On voice vote, all in favor, none opposed, the motion carried.

Motion to adjourn by Councilman Carnazza

Second – Councilman Gallagher

On voice vote, all in favor, none opposed, the motion carried.

Respectfully submitted,

Jean M. Donch, RMC
Borough Clerk

Reviewed & Approved: August 21, 2023