



NEW GOLF MEMBERSHIP REGISTRATION PROCEDURES

For the 2019 season we will again have on-line registration for all members. This provides you with the convenience of signing up from home or office without the need of going to the Golf Course during week-day hours. Payment can be made with credit card (with nominal service fee of 2.5%). This is a program that has been utilized by all of our Recreation Associations for several years so we know it is reliable and secure; however, if you prefer, you can still register manually. See bottom of page.

ON-LINE REGISTRATION – RESIDENT & NON-RESIDENT

1. Every member MUST register separately, including husband and wife
2. Go to <https://register.communitypass.net/reg>
 - A. Choose your community from the pull down menu
Select “Old Tappan”
Click “Continue”
 - B. If you have an existing ID and password, sign in:
Pull down menu and select “Old Tappan Golf Course”
Pull down second menu. Select “Old Tappan Golf Course 2019”
Click “Register Now”
Follow on-screen instructions to complete registration
 - C. If you have no ID or password:
Click on “Create an account for your family now!”
Fill in all the information requested. Click “Continue”
Follow on-screen instructions to complete registration

On your first visit to the golf course, after payment has been made, you will be issued a sticker to be placed on your membership card to be attached to your golf bag. At this time you must present two forms of identification, at least one of which is a photo ID driver’s license. A home utility bill will be fine as the second ID. If you pay by check, it should be made out to the Borough of Old Tappan and mailed to the Old Tappan Golf Course, 83 DeWolf Road, Old Tappan, NJ 07675, Attn: Doug Meeks.

MANUAL REGISTRATION – RESIDENT & NON-RESIDENT

1. Every member MUST register separately, including husband and wife
2. Complete the registration form on the back side of this letter
3. Bring completed application to the golf course Pro Shop. Additional applications can be picked up at the Borough Hall or Pro Shop
4. Payment can be made by credit card (with nominal service fee of 2.5%) or check. No cash payments. New resident memberships must present two forms of identification, at least one of which is a photo ID driver’s license. A home utility bill is fine as the second ID.
5. Checks should be made out to Borough of Old Tappan and can be mailed or brought to the Old Tappan Golf Course, 83 DeWolf Road, Old Tappan, NJ 07675
6. At this time, you will then be issued a sticker to be placed on your membership card to be attached to your golf bag